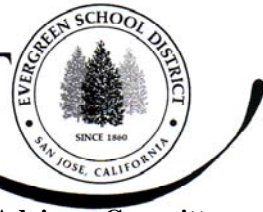


EVERGREEN SCHOOL DISTRICT



Notice to all Students, Employees, Parents/Guardians, District Advisory Committees, School Advisory Committees, and other interested parties

Notice of Uniform Complaint Policy: The district is primarily responsible for compliance with state and federal laws and regulations. The Superintendent or designee shall annually provide written notification of the district's uniform complaint procedures to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622) The Superintendent or designee shall make available copies of the district's uniform complaint procedures free of charge. (5 CCR 4622) The district shall investigate and seek to resolve complaints at the local level. The district follows uniform procedures when addressing complaints alleging unlawful discrimination (within six months of the alleged occurrence), violation of civil rights guarantees, or failure to comply with state or federal law in programs for consolidated categorical aid, Indian education, migrant education, child nutrition, special education, adult education, career/vocation education, and child development. Complaints may be filed with Katherine Gomez, Assistant Superintendent, Educational Services. A discrimination complaint should be filed within six months of the knowledge of the alleged occurrence. The district will respond to a written complaint within sixty days. After receiving the district's decision regarding the complaint, appeal procedures are available to the California Department of Education within fifteen days. Complainants may use any civil law remedies that may be available such as local mediation centers, legal assistance agencies, etc. (Ex. Legal Aid Society of Santa Clara). In a discrimination complaint, the complainant has the right to seek civil law remedies at least sixty days after filing an appeal to the California Department of Education.